



# PAYROLL SOLUTION

APS provides customers with the ability to control payroll processing in a single data source application, regardless of the number of locations across multiple states. During implementation, we handle all data conversion to ensure accuracy, including a parallel payroll. Our solution makes it easier to pay your workforce with flexible technology, guaranteed compliance, accurate reports, and provides integrations that work.

- Payroll Management
- Guaranteed Tax Compliance
- Paperless Payroll With Direct Deposit and Pycards
- 100s of Exports, Imports, and Integrations - including GL, 401K, and Time & Attendance
- Mobile Manager & Employee Self Service
- Payroll Reporting & Analytics
- Multi-Account Management Center
- Payroll Batch Error Checking

## KEY PAYROLL FEATURES

### Highly Configurable Payroll

- Unlimited number of taxed and non-taxed income types, including overtime, commissions, and reimbursements, customized to your company's specifications.
- Accrual tracking that automates business rules, like length of service and maximum carryovers.
- Unlimited deductions types including Section 125/Cafeteria plans, retirement, and employer matching.
- Unlimited employee specific custom fields, custom report builder and sharing.

### APS Mobile for Managers

- Approve time off requests, review and approve time cards, and real-time access to calendar views.
- Correct missed punches for accurate timekeeping.
- Instant view of employee clock-in statuses.
- Onboard new employees with APS Hire.
- Daily digest email containing time-sensitive tasks and must do's.
- Track and manage important employee specific events, reviews, training, assets and more.

### APS Mobile for Employees

- View pay stubs, W2s, 1095-Cs, and year-to-date compensation.
- Request time off and check on available vacation, sick, and PTO balances.
- Review and edit employee demographics, including address and tax status.
- Review and e-sign company documents.
- 24/7 access to payroll and HR information.
- Clock in and out, as well as view time cards.
- View real-time company news on the Company News Feed.
- Enroll in benefits and manage dependent information.



## PAYROLL FEATURES CONTINUED

### Customer-Focused Support Services

- Dedicated Product Managers for a streamlined implementation experience, tailored to your needs.
- One-on-one training for the lifetime of the account.
- Success team dedicated to helping you achieve long-term success and system utilization.
- Dedicated Account Management team available via chat, email, or phone.
- Expert tax compliance staff that handles payroll tax filings and payments on your behalf.
- HR Knowledge Center offers a variety of valuable information including articles, videos, and guides.

### Multiple Pay Options

- Control over the payroll process and the ability to correct any errors prior to payroll processing.
- Multiple pay options, including direct deposit and paycards.
- Garnishment services including calculations, deductions, and payments via paper check or electronic funds transfer.
- Achieve 100% paperless payroll with direct deposit and paycards.
- On-site printing of checks or optional APS printing and delivery of checks.

### Unified Payroll, HR, and Attendance

- Single-system design eliminates manual processes and duplicate data entry.
- Decrease paycheck errors and FLSA compliance risk.
- Work with clean, accurate information in a centralized, secure database.
- Instant access to multiple pre-processing payroll reports guaranteeing accurate payroll each time.
- Upload and distribute company and employee documents for record retention and convenient access.



## PROVIDES CUSTOMERS

- A comprehensive online payroll and tax compliance solution with a single point of entry to manage one or many accounts.
- The flexibility to integrate with other technologies, automating data flow and eliminating duplicate entries.
- A secure, cloud-based application with access to real-time data for proactive monitoring.
- A cost-efficient, unified suite of solutions logically designed to increase productivity.
- Smart reporting and analytics features for more strategic decision-making and faster problem resolution.
- A mobile-optimized tool with geofencing and task delegation for an engaged workforce.
- A dedicated Solutions Consultant, Implementation Manager, four-person Account Team, and Success Team to ensure complete customer satisfaction and system usage.

# KEY DIFFERENTIATORS

## TECHNOLOGY

Our proprietary technology is logically designed for an optimized user experience.

## SUPPORT MODEL

APS provides each customer with a dedicated four-person account team with a team lead to ensure a high level of quality and consistency.

## COMPLIANCE

Our technology is beyond six sigma compliance, with an almost perfect output of less than 0.0000034%.

## CLIENT EXPERIENCE

From day one, our goal is to understand the challenges our clients are facing and how our system can best be configured to help support their needs.

## TAX ERROR RATE

APS has a negligible tax fee ratio of 0.000001 per \$700 million in payroll tax payments processed.

## SECURITY

Our software utilizes advanced multi-level security, two-factor authentication, and is SOC 1 Type 2 audited for limited risk.

## KEY PARTNERS

We are the only Sage Intacct Marketplace Partner hosting the first platform-to-platform, automatic General Ledger integration. We also offer an SSO integration with Cypherworx Learning Management.

## ABOUT APS

APS has a mission: to make payroll and HR easier. We design our unified solution to simplify workforce management tasks for mid-market organizations. We provide our clients and partners with personalized service and support to accomplish their goals. Streamline payroll processing, automate HR workflows, and elevate the employee lifecycle with a single-system platform. We are APS, your workforce partner.

Mid-sized businesses choose APS as their workforce partner because of our focus on the customer experience. As a result, we continually maintain 98% customer retention and satisfaction rates. For more information on APS and how we can help make payroll and HR easier for your mid-market business, visit <https://www.apspayroll.com>.



[www.apspayroll.com](http://www.apspayroll.com)



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APS guarantees tax payments and filings to be accurate and timely, as long as the data provided to APS is accurate and timely and the customer's account is sufficiently funded to cover all payroll tax liabilities. If a tax penalty is the result of our error, we'll maintain the abatement process and absorb any fines or interest due.