

MANAGER SELF SERVICE

On Your Mobile Device

Take your payroll and HR tasks on the go. Whether you're in the office or working from home, Manager Self Service on the APS Mobile app makes it easy to manage your workforce wherever you are.

APS Mobile App for Managers

Empower managers with the ability to execute and enforce company policies and oversee their workforce on the go. APS Mobile app enables managers to spend less time behind the desk while staying connected with their team no matter where they are.

Your managers need to be on the frontline to improve employee engagement and enhance organizational effectiveness. As ambassadors of company policies and compliance, managers need an effective solution to ensure productive employees to meet company goals.

Create more productive managers with dashboard alerts for time off requests, missed punches, employees in overtime, and employee events. Receive reminders to update the app and always have the latest information on-hand.

You can increase team communication and confidence with APS Mobile App for managers.

Mobile Clock-In

With our GPS tracking, both you and your employees can clock-in and out from your mobile devices. As a manager, you can instantly view employees' mobile punches and control which employees use mobile clock-in and where. Meanwhile, employees who do not clock in can self-report time so you can efficiently capture hours worked.

Questions? Call or Click!

 | 855.945.7921 | [apspayroll.com](https://www.apspayroll.com)



Mobile App Benefits

Complete Tasks On The Go

- Instantly view alerts so you can prioritize daily tasks
- Review and approve time cards with a few taps
- See real-time clock statuses to assess your Workforce during the day instantly
- View time card comments and take action for more proactive labor management

Manage Time and Pay Efficiently

- View employees in or approaching overtime to control labor expenses
- View and correct missed punches to ensure accurate payroll
- Edit unapproved and approved time cards, maintaining accuracy
- View employees' hours worked by pay period, ensuring accountability
- Approve or deny time-off requests, streamlining task management

Access Employee Information

- View demographics and emergency contact information for better communication
- See accrual balances for better monitoring of PTO usage
- View essential dates such as birthdays and anniversaries, keeping your workforce engaged and rewarded

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APS Provides Customers:

- A comprehensive online payroll and tax compliance solution with a single entry point to manage one or many accounts.
- The flexibility to integrate with other technologies, automate data flow, and eliminate duplicate entries.
- A secure, cloud-based application with access to real-time data promotes proactive monitoring.
- A cost-efficient and logically designed all-in-one solution that increases organizational productivity.
- Smart reporting and analytics features provide more strategic decision-making and faster problem resolution.
- A mobile-optimized tool with geofencing and task delegation for a more engaged workforce.
- A dedicated Solutions Consultant, Implementation Manager, four-person Account Team, and Success Team ensures complete customer satisfaction and system usage.

Key Differentiators:

- **Technology:** Our proprietary technology is built in-house and logically designed for an optimized user experience. The entire application is a single point of entry on a centralized database.
- **Client Experience:** We treat our clients as individuals, focusing on their specific needs and how the system can help them while ensuring system utilization and adoption with an assigned success coordinator.
- **Support Model:** APS provides each customer with a dedicated four-person account team to ensure a high level of quality and consistency.
- **Tax Error Rate:** APS has a negligible tax fee rate of 0.0000003% per \$700 million in payroll tax payments processed.
- **Security:** Our software utilizes advanced multi-level security, two-factor authentication, and is SOC 1 Type 2 audited for limited risk.
- **Flexibility with Integrations:** Our integrations are designed to automate data flow and eliminate duplicate entries between other systems.
- **Cloud-Based:** Our secure, cloud-based application provides access to real-time data for proactive monitoring.

About APS

APS has a mission: to make payroll and HR easier. We provide our clients and partners with intuitive technology delivered with personalized service and support. Our unified solution is designed to simplify workforce management tasks. Process payroll in hours, not days. Automate HR workflows to be more strategic. Elevate the employee lifecycle with a single-system platform. We are APS, your workforce partner.

Businesses choose APS as their workforce partner because of our focus on the customer experience. As a result, we continually maintain 98% customer retention and satisfaction rates. For more information on APS and how we can help make payroll and HR easier for your business, visit <https://www.apspayroll.com>.

