

# COBRA ADMINISTRATION

Eliminate the hassle.



APS' COBRA Administration solution makes it easy to track qualifying events, meet coverage requirements, and reduce noncompliance fees. When used with our HR and Benefits Administration technology, COBRA Administration eliminates time-consuming, manual, and paper-based processes for a seamless solution.

## Key Challenges of Managing COBRA Compliance

1

### Disruptive

The disruption of having to remember to process COBRA paperwork and manually update third-party websites in a timely manner.

2

### Cumbersome

The cumbersome process of having to manage active participants (many of whom are ex-employees), their open enrollments, reinstatements, and the money movement.

3

### High Risk

Increased chances of errors and noncompliance risk associated with manual processes and outdated technology.

### Key Features

- Manage communications with employers, carriers, and participants to reinstate coverage, collect payments, and provide support.
- Two-click approvals make it easy for employers to review, approve, or reject potential COBRA qualifying events.
- Configurable workflows and automated notifications track all actions for qualifying events and eligibility, as well as provide a consistent experience.
- Eliminates repetitive tasks by seamlessly tracking money movement, reinstatements, open enrollment, and other activities.
- Comprehensive reporting capabilities allowing users to track and audit notices, as well as communications for compliance purposes.

### What's Unique About Our COBRA Administration Solution?

It eliminates the burden of constant upkeep and reduces noncompliance risks. In addition, it proactively monitors for changes in real-time and sends alerts and notifications to keep clients informed. Our solution provides access to in-house industry experts and compliance specialists and features detailed insights into current and historic data, with extensive analytics for better decision-making.



Termination



COBRA Letter



Enrollment

Let APS take care of the challenges of COBRA Administration for you.



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