

# BENEFITS ADMINISTRATION

We make it simple.



**APS' Benefits Administration solution automates benefits plan updates, online enrollment, and paperwork submissions to providers in a unified platform.** With our solution, you can eliminate manual, paper-based processes, ensure you're only providing benefits to eligible employees, and maintain Affordable Care Act compliance.

## Key Challenges of Managing Benefits Administration

### 1 Paper-Based

The difficulties of conducting open enrollment and managing paperwork with multiple benefits providers.

### 2 Labor-Intensive

The labor-intensive process of updating benefits plans and establishing eligibility rules.

### 3 Compliance

The burden of maintaining ACA compliance by offering benefits to eligible employees to avoid potential fines.

## How does APS Benefits Administration overcome these challenges?

With our solution, you can manage multiple plan types in a single system, eliminating duplicate data entry and the potential for errors. Employee deduction amounts are automatically assigned to employees at the end of open enrollment, saving you time and ensuring accuracy.



Open Enrollment



Receive Alerts



Notify Employee



Send Paperwork



- Receive alerts for eligible employees.
- Send notifications to eligible employees.
- Receive alerts to approve pending elections.
- Employee deductions applied.
- Benefits paperwork sent to providers via Carrier Connections.

## APS Carrier Connections

APS Carrier Connections has built-in integrations with hundreds of popular benefits providers and automatically reports enrollment information for simple, flexible, and cost-saving communication with carriers. In addition, you can track qualifying events, meet coverage requirements, and reduce noncompliance fees with APS' COBRA Administration.

## Key Features

- Benefits enrollment information is automatically saved to the employee record for more efficient management of benefits.
- Supports multiple plan types including medical, dental, vision, life, and disability.
- Access a variety of reports, including Benefits Comparison, Benefit Enrollment Details, and Monthly Benefit Reconciliation.
- Integrates with other aspects of workforce management, such as payroll, employee records, reporting, and compliance with applicable standards and protocols.
- Provides tools to manage ACA compliance, including automated calculations as well as annual 1094-C and 1095-C reporting.
- Employees can access their benefits information from any device for better communication.
- Secure protection for sensitive data, including SFTP and SSL Internet security protocols as well as authentication certificates.

## About APS

APS has a mission: to make payroll and HR easier. We provide our clients and partners with intuitive technology delivered with personalized service and support. Our unified solution is designed to simplify workforce management tasks. Process payroll in hours, not days. Automate HR workflows to be more strategic. Elevate the employee lifecycle with a single-system platform. We are APS, your workforce partner.

**Businesses choose APS as their workforce partner because of our focus on the customer experience. As a result, we continually maintain 98% customer retention and satisfaction rates. For more information on APS and how we can help make payroll and HR easier for your business, visit [www.apspayroll.com](http://www.apspayroll.com).**



  
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